

Central University of Himachal Pradesh

Confidential



MINUTES

of

20th Meeting of the Finance Committee
held on 29.12.2017 at 11:00 am
Committee Room, Camp Office, Dharamshala
Distt. Kangra (HP)



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Central University of Himachal Pradesh

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MINUTES

of

20th Meeting of the Finance Committee



held on 29.12.2017 At 11.00 a.m.

Committee Room, Camp Office, Dharamshala,
Distt. Kangra (HP)

The 20th Meeting of the Finance Committee was held on 29-12-2017 at 11 a.m. at Camp Office, Dharamshala, Distt. Kangra (HP)

The Following members were present:

- | | |
|---|-----------------|
| 1. Professor Kuldeep Chand Agnihotri
Vice Chancellor | Chairman |
| 2. Professor H. R. Sharma
Pro Vice Chancellor (Add. Charge) | Member |
| 3. Professor S. K. Garg
Nominee of the Executive Council | Member |
| 4. Sh. A. N. Gupta
Nominee of the Executive Council | Member |
| 5. Sh. Rai Singh
Nominee of the Executive Council | Member |
| 6. Dr. B S Gill , Former Deputy Comptroller
& Auditor General of India | Special Invitee |
| 7. Professor H. R. Sharma
Finance Officer (Additional Charge) | Secretary |

 The Joint Secretary (CU&L), MHRD, Joint Secretary (CU) UGC, JS and FA (MHRD) (Nominees of the Visitor) could not attend the meeting due to their prior commitments and unavoidable reasons and were granted leave of absence. 

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

At the outset, the Vice Chancellor extended a warm welcome to the members and thanked them for sparing their valuable time to make it convenient to attend the meeting. Thereafter, Vice-Chancellor invited Professor H. R. Sharma, Finance Officer-cum-Secretary to take up the agenda items. The Finance Officer before taking up the agenda items brought to the notice of the Honourable members the Observations received from the Under Secretary UGC on the Agenda Items of the 20th meeting vide letter No F. 29-6/2017 (CU) dated 27th December, 2017 and those from Under Secretary to the Government of India, Department of Higher Education (MHRD) vide letter F. No. 54-2/2017-CU.III dated 28th December, 2017 and Under Secretary to Government of India vide letter F. No. 9-2/2014-IFD dated 28th December, 2017. The Finance Committee while discussing different agenda items considered the observations conveyed by the Under Secretary UGC, Under Secretary to Government of India, Department of Higher Education and Under Secretary to Government of India, Integrated Finance Division, MHRD. The copies of the letters received from UGC and MHRD regarding comments on Agenda Items for the 20th meeting of the Finance Committee are enclosed as Annexure-1, Annexure-2 and Annexure -3.

Thereafter, the following agenda items were taken up for discussion.

Item No. 20.1: Confirmation of the minutes of the 19th meeting of the Finance Committee held on 14-06-2017 (Annexure 20.1A)

The minutes of the 19th meeting of the Finance Committee held on 14-06-2017 are placed at Annexure 20.1A for the kind perusal and confirmation of the Hon'ble members.

The minutes of the 19th meeting of the Finance Committee as given in Annexure 20.1A held on 14-06-2017 were confirmed. However, in view of the observations of Under Secretary to the Government of India Integrated Finance Division, MHRD it was decided that in future the observations received from UGC and MHRD on the Agenda Items will be included in the Minutes as Annexures.

Item No. 20.2: Action Taken Report about on the decisions of the 19th Meeting of the Finance Committee held on 14-06-2017 (Annexure-20.2A).

The report about the action taken on the decisions of the 19th Meeting of the Finance Committee held on 14-06-2017 is placed before the Committee as per Annexure- 20.2A for kind perusal and confirmation of the Honourable members.

The Report of Action Taken on 19th meeting of the Finance Committee given in Annexure -20.2A was noted and approved.

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Item No. 20.3: To place before the Finance Committee the status of Audit Paras as directed by the MHRD for reporting vide letter F. No. 9-2/2014-IFD dated 23rd March 2017 (Annexure-20.3 A).

The details of the Audit Paras and reply of the University to settle/liquidate the pending paras are given as Annexure-20.3 A.

The members took note of the Audit Paras and emphasised that replies to the Audit Paras should be submitted to get these settled/liquidated. The observation of UGC in this regard and the suggestion to constitute a Standing Audit Committee were noted for compliance.

ITEMS FOR REPORTING AND RATIFICATION

Item No. 20.4: To place before the Finance Committee the progress of expenditure as on 30-06-2017 and 30-09-2017.

The University Grants Commission vide their letter No. 57-1/2009 (CU) dated 29.05.2012 has asked the University to place a separate agenda item in every Finance Committee meeting on the progress of expenditure.

In compliance of the above communication, the position with regard to progress of expenditure as on 30-06-2017 and 30-09-2017 is placed before the Finance Committee on the desired format, as given in **Annexure 20. 4A (i & ii)** for information and ratification.

The Finance Committee noted the position with regard to the progress of expenditure as on 30-06-2017 and 30-09-2017 as per Annexure 20. 4A (i & ii) and ratified the same. The observations of UGC were noted. However, the pay fixation case of the Registrar of the University has again been sent to the UGC for further clarification and directions.

Item No. 20.5 To place before the Finance Committee a letter received from UGC directing the University to amend its Financial Manual to conform to with GRF 2017.

UGC vide its letter No. F.13-2/2017/(CU) dated 22nd May 2017 has directed the University to amend the manuals of Financial Procedure to bring them in conformity with GFR 2017. The letter is placed in **Annexure 20.5A**.

The Finance Committee took note of the letter placed in Annexure 20.5A and noted for Compliance.

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Item No. 20.6: To place before the Finance Committee the letters received from the UGC regarding sanction of Budget Estimates of 2017-18 Grants-in-aid for Salary and Recurring Components for the year 2017-18. The letters received from UGC to this effect have been given in Annexure 20.6A (1-6).

As per communications received from UGC, the total amount sanctioned both for salary and recurring component is Rs. 1886.00 Lakh, out of which Rs. 975.67 Lakh has been released so far.

Sr. No.	Letter No.	Date	Subject	Grant released /approved
1.	F. 29-1/2017 (CU)	08.08.2017	Approval of Grants- in-aid for Salary for the year 2017-18	511.52
2.	F. 29-1/2017 (CU)	08.08.2017	Approval of Grants-in-aid for the Recurring components for the year 2017-18	185.50
3	F. 29-1/2017 (CU)	31.08.2017	Approval of Grants-in-aid Salary for the year 2017-18	146.15
4.	F. 29-1/2017 (CU)	15.09.2017	Approval of Grants-in-aid Recurring Components for the year 2017-18	132.50
5.	F. No. 29-2/2017 (CU)	16.10.2017	Approval of Budget Estimates for the year 2017-2018 under Recurring Head	850.00
6.	F. No. 29-2/2017 (CU)	17.10.2017	Approval of Budget Estimates for the year 2017-2018 under Salary Head	1036.00
			Less Opening balance as on 1.4.2017	57.63
			UGC Share recommended in B.E 2017-18	978.37

The Finance Committee took note of the letters given in Annexure 20.6A (1-6) and the grant approved by the UGC under various heads and ratified the same.

Item No. 20.7: To Place before the Finance Committee Office Order regarding signing of Cheques for the purchases through GeM & other than GeM and Declaring DDO for making purchases through GeM (Annexure-20.7A)

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Honourable Vice Chancellor has ordered that the cheques exceeding Rs. Five Lakhs to be issued from the University exchequer for the payments other than procurement of Goods and Services through GeM shall be countersigned either by the Register or Controller of Examination of the University.

Further, Dr. Sanjiv Sharma Controller of Examination is declared DDO for making purchases through GeM. And all the Cheques up to Rs.5.00 lacs issued from the University exchequer for the purchases through GeM shall be signed by Dr. Sanjiv Sharma Controller of Examination and Cheques above Rs. 5 Lakhs shall be countersigned either by the Registrar or the Finance Officer of the University.

The Finance Committee took note of the Office Orders issued by the Vice Chancellor to make GeM functional/Operational in the University and ratified the same.

ITEMS FOR CONSIDERATION AND DECISIONS

Item No. 20.8: To place before the Finance Committee the creation of teaching positions in the Departments of Animal Sciences and Plant Sciences.

The University proposes has started the post graduate classes in the Department of Animal Sciences and Plant Sciences from the academic session 2017-18. For this purpose, a proposal has been received from the Registrar's office to create faculty positions in these two departments (Annexure - 8A).

The Finance Committee approved the creation of faculty positions in the Departments of Animal Sciences and Plant Sciences as proposed in Annexure - 8A. Regarding observations made by Under Secretary UGC, it may be mentioned that UGC vide D.O. No. F.52-1/2010(CU) dated August 10, 2010 sanctioned 48 faculty positions and vide letter No. F.57-2/2009(CU) dated April 29, 2011 approved 20 departments by the end of the XI Plan and sanctioned 140 faculty positions (1 Professor, 2 Associate Professors and 4 Assistant Professors in each department). Further, UGC vide letter No. F.1-1/2013 (CU) dated February 5, 2014 conveyed the approval to start 5 departments during the XII Plan in addition to the 20 departments already sanctioned during the XI Plan and accordingly approved 35 teaching positions (1 Professor, 2 Associate Professors and 4 Assistant Professors in each department). In view of above letters from UGC, new positions in the departments of Plant Sciences and Animal Sciences is as per the approval of UGC are considered and recommended to the Executive Council for creation.

 **Item No. 20.9: To place before the Finance Committee the proposal received from the Controller of Examination regarding Fee to be charged for Diploma Courses** 

The following P.G. Diplomas have been started by Central University of Himachal Pradesh from Academic Session 2017-18.

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1. P.G. Diploma in Deen Dayal Upadhyaya Studies (One year)
2. P.G. Diploma in Ambedkar Studies (One year)
3. P.G. Diploma in Tribal Studies (One year)
4. P.G. Diploma in Jammu and Kashmir Studies (One year)

The schedule of Fee proposed for these P. G. Diplomas is as under:

Head of Fees/Fund	Rupees
Security deposit/Caution Money (Refundable)	500.00
University Registration/Enrolment Fee	200.00
Examination Fee	300.00
Tuition Fee	500.00
Admission Fee	200.00
Campus development and Beautification fund	50.00
Cultural Activities Fund	20.00
Development Fund	20.00
Electricity and Water Fee	100.00
Foundation day celebration Fee	20.00
Library Fee	20.00
Magazine Fee	20.00
Medical Fee	20.00
Student Welfare Fund	30.00
Co-operative Society Membership Fee	100.00
Total	2100.00 Per Annum

The Finance Committee approved the proposal received from the Controller of Examination regarding Fee to be charged for Diploma Courses. The observations of UGC that no additional liability will be borne by UGC for additional requirement of faculty and recurring expenditure for these courses were noted.

Item No. 20.10: To place before the Finance Committee the proposal received from Controller of Examination regarding Fee to be charged from each student for the membership of हिमाचल प्रदेश केंद्रीय विश्वविद्यालय सहकारी समिति

Himachal Pradesh Kendriya Vishavvidyalya Co-operative Society having Employees (Teaching and Non Teaching) and Students as its members, has been registered from Academic session 2017-18. The membership fee for students has been fixed to be Rs 100/-. It is proposed to include Rs 100/- as Himachal Pradesh Kendriya Vishavvidyalya Co-operative Society membership fee in the schedule of Fee for Certificate/Diploma/UG/ PG/RD Programmes.

The Finance Committee approved the proposal received from the Controller of Examination regarding Fee to be charged from each student for the membership of हिमाचल प्रदेश केंद्रीय विश्वविद्यालय सहकारी समिति. However, in view of the observations of the UGC, it was decided to send the detailed proposal to UGC for consideration.

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Item No. 20.11: To place before the Finance Committee the proposal received from Controller of Examination regarding remuneration for the staff to be appointed for the Conduct of Practical Examinations.

The teaching and non teaching staff, appointed for the conduct of End Semester examination (Theory) of the University are paid remuneration as per their entitlement. On the same lines, it is proposed that the staff appointed for the conduct of Practical Examinations /Viva-Voce may be paid the remuneration as mentioned below:

Sr. No.	Particular	Rate
1.	Supervisor/Invigilator appointed for Practical Exams/Viva-Voce	Rs.450/- Per Session
2.	Senior Laboratory Assistant	Rs.350/- Per Session
3.	Junior Laboratory Assistant	Rs.250/- Per Session
4.	Laboratory Attendant/ Peon	Rs. 200/- Per Session
5.	Refreshment	Rs. 50/- per day per person

The Finance Committee deferred the item for the next meeting. It was decided to ask the Controller of Examination to submit the detailed proposal in view of the observations of the UGC.

Item No.20.12 To place before the Finance Committee the Audited Annual Accounts 2016-17 together with Audit Report for the financial year 2016-17 Annexure-20.10 A.

The Annual Accounts of the University for the year 2016-17 were prepared by the Finance Officer in terms of the provisions of Statute 7 (7)(c) which were presented to the Finance Committee in terms of Statutes 17 (7) for consideration and approval. The Finance Committee considered and approved the Annual Accounts 2016-17 vide item No. 19.7 of its meeting 19th Meeting held on 14.06.2017. As per the instructions issued in this regard by the Ministry of Human Resource Development Govt. of India, issued vide their D. O. letter No. F. 19-18/2003-IFD dated 23.05.2008, the annual accounts are required to be prepared and got adopted by the Executive Council by 30th June of the following year before being sent to the audit authorities for commencement of audit.

The Annual Accounts 2016-17 were sent to the CAG after getting the approved from the Finance Committee and Executive Council vide letter dated 10.07.2017 for undertaking the audit of the accounts.

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The audit party undertook the audit of accounts of the University w. e. f. 17.07.2017 to 25.07.2017. The Draft Audit Comments on the Annual Accounts were received from the CAG vide letter dated 08.09.2017. The reply of the University was sent to CAG vide letter dated 22.09.2017.

The Audited Annual Accounts together with Separate Audit Report (English Version) of the CAG received by the University on 12.12.2017. After that accounts in bilingual have been prepared, and are placed before the Finance Committee.

As per sub-section (2) of Section 31 of the Act, a copy of the annual accounts together with the audit report thereon is required to be submitted to the Court and the Visitor along with the observations of the Executive Council. Further, as per sub-section (4) of Section 31 of the Act, a copy of the Annual Accounts together with the Audit Report, as submitted to the Visitor, is also to be submitted to the Central Government, which shall cause to be laid before both Houses of Parliament.

The Finance Committee considered the Audited Annual Accounts together with Audit Report for the year 2016-17 and recommended to the Executive Council for approval and sending these to MHRD for placing before the Parliament and Court of the University.

Table Agenda – Item No. 20.1(T) To place before the Finance Committee the matter regarding implementation of recommendations of 7th Central Pay Commission to University Teachers and Equivalent Cadre and other Non-Teaching positions up to the post of Assistant Registrar:

1. Letter No. F.1-7/2015.U.II(1) dated 02.11.2017- For University Teachers and equivalent cadres (Annexure-I).
2. Letters No. F.1-7/2015.U.II(2) dated 02.11.2017 – For Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Finance Officer, Deputy Finance Officer, Assistant Finance Officer (Annexure-II).

The Vice-Chancellor vide his order dated 22.11.2017 has adopted the scheme of revision of pay structure on the recommendation of 7th Central Pay Commission has conveyed by the MHRD vide aforesaid letters.

The Finance Committee considered the matter regarding implementation of recommendations of 7th Central Pay Commission to University Teachers and Equivalent Cadre and other Non-Teaching positions up to the post of Assistant Registrar and rectified and recommended to the Executive Council for approval.

Table Agenda - Item No.20.2 (T): To place before the Finance Committee the matter regarding hiring of Security Services from H.P. Ex-Servicemen Corporation (A HP State Govt. Undertaking) and Buses for students from Himachal Road Transport Corporation (A HP State Govt. Undertaking) respectively.

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The Central University of Himachal Pradesh has hired the services for providing security from H.P. Ex-Servicemen Corporation w.e.f. 1st October, 2015. Further, the University also hired the buses from Himachal Road Transport Corporation (HRTC) w.e.f. 1st January, 2015. These agreements have been entered by the University after due approval of the competent authority. The University has paid the rates for hiring both the services as per existing minimum approved government rates.

Further, the University has now followed the provisions of GFR, 2017 and the process to hire these services using GFR 2017/GeM has been initiated.

The Finance Committee considered, ratified and recommended to the Executive Council for approval.

The meeting ended with the vote of Thanks to the Chair

Countersigned



**Professor Kuldeep Chand Agnihotri
Vice Chancellor-Chairman**


(Professor H R Sharma)

Finance Officer (Additional Charge) & Secretary
Central University of Himachal Pradesh



सत्यमेव जयते

F.29-6/2017 (CU)

The Finance Officer
Central University of Himachal Pradesh
PO Box : 21, Dharamshala, District Kangra
Himachal Pradesh-176215

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development,
Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23406429, 011-23406309



ज्ञान-विज्ञान विमुक्तये

26th December, 2017

27 DEC 2017

Subject : Comments on the Agenda items for the 20th Meeting of the Finance Committee of Central University of Himachal Pradesh, to be held on 29th December, 2017 at 11.00 a.m. at Dharamshala Sir,

Please refer to your letter No.5-3/(20th)/CUHP/2010/995-1006 dated 13th December, 2017 on the subject mentioned above, the undersigned is direct to convey the comments of UGC on the agenda items as under :-

Agenda Item No.	Agenda	Comments
20.1	Confirmation of the minutes of the 19 th meeting of the Finance Committee held on 14.06.2017 (Annexure-20.1A).	Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes may be confirmed.
20.2	Action Taken Report on the decisions of the 19 th meeting of the Finance Committee held on 14.06.2017 (Annexure-20.2A).	As above
20.3	To place before the Finance Committee the status of Audit Paras as directed by the MHRD for reporting vide letter F.No.9-2/2014-IFD dated 23 rd March, 2017(Annexure-20.3A).	The observations of Audit are extremely serious and needs to be discussed in detail in the FC meeting. University is required to take necessary action as per rules and in case of irregularities the responsibility may be fixed and make recoveries wherever necessary. Further, university may constitute a Standing Audit Committee to review the Audit Paras and settle the audit paras at the earliest under the intimation of UGC/MHRD
20.4	To place before the Finance Committee the progress of expenditure as on 30.09.2017 (Annexure-20.4A).	May be discussed in the Finance Committee. However, university may take appropriate action on the recovery of irregular payment made to Registrar due to wrong pay fixation as already conveyed by UGC in its Fact Finding Committee Report. Therefore, subject to strict compliance of provisions contained in the GFR and Rules of Govt. of India the approved expenditure may be noted.
20.5	To place before the Finance Committee a letter received from UGC directing the University to follow GFR 2017 (Annexure-20.5A).	May be noted.
20.6	To place before the Finance Committee letters received from the UGC directing approval of Budget Estimates for the 2017-18 under Recurring & Salary Head and Grants-in-aid released for Salary and Recurring Components for the year	May be noted.

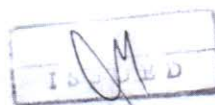
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CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Agenda Item No.	Agenda	Comments
	2017-18(Annexure-20.6-A1-6).	
20.7	To place before the Finance Committee Office Order regarding signing of Cheques for the purchases through GeM & other than GeM and declaring DDO for making purchases through GeM. (Annexure-20.7-A).	Noted, subject to strictly regulate as per the relevant provisions of GFRs and CVC guidelines.
20.8	To place before the Finance Committee the creation of posts in the Department of Animal Sciences and Plant Science (Annexure-20.8A)	UGC has no objection subject to condition that University may create the post within the 20 department as sanctioned by UGC and before starting any new department the amendment in the Statute be made.
20.9	To place before the Finance Committee the proposal received from Controller of Examination regarding Fee to be charged for Diploma Courses.	UGC has no objection, however, this is subject to the condition that no additional liability will be borne by UGC for additional requirement of faculty and recurring expenditure for these courses.
20.10	To place before the Finance Committee the proposal received from Controller of Examination regarding Fee to be charged from each student for the membership of हिमाचल प्रदेश केंद्रीय विश्वविद्यालय सहकारी समिति.	UGC not support this proposal. However, if needed the proposal may be sent in detail to UGC for consideration.
20.11	To place before the Finance Committee the proposal received from Controller of Examination regarding remuneration for the staff to be appointed for the Conduct of Practical Examinations.	Before placing the matter in FC, the details of existing rates should also be indicated. Further, there is no such post of Junior or Senior Lab. Assistant as per approved cadre of UGC. Therefore, this agenda may be deferred at this stage and bring it in the next meeting as per observations of UGC.
20.12	To place before the Finance Committee the Audited Annual Accounts together with Audit Report for the financial year 2016-17 (A hard bound copy to be placed separately at the time of the meeting).	<p>The separate Audit Report (SAR) for the financial year 2016-17 is not enclosed with the agenda. Therefore, No comments to officer on this item.</p> <p>However, subject to the condition that the preparation and presentation of Annual Accounts for the year 2016-17 are strictly as per the Revised Formats of Accounts for CEIs and instructions/guidelines which were issued vide MHRD's letter No.29-4/2012-IFD dated 17.04.2015; the Annual Accounts for 2016-17 may be recommended for approval.</p> <p>Observations of Audit, contained in the SAR for the year 2016-17 may be complied with.</p>

This has the approval of Joint Secretary (CU), UGC.



Yours faithfully,

(Sushma Rathore)
Under Secretary

Sushma Rathore
26-12-2017

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CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Annexure-2

F.No.54-2/2017-CU.III
Government of India
Ministry of Human Resource Development
Department of Higher Education

Shastri Bhawan, New Delhi
28th December, 2017

To
The Finance Officer,
Central University of Himachal Pradesh,
PO Box: 21, Dharamshala,
District Kangra,
Himachal Pradesh-176215.

Subject:- Meeting of Finance Committee of Central University of Himachal Pradesh.

Please refer to the agenda items of the 20th meeting of the Finance Committee of Central University of Himachal Pradesh scheduled to be held on 29.12.2017 at Camp Office at CUHP, Dharamshala.

2. The Agenda items and our comments are as under:-

Item No.	Agenda	Comments
20.1	Confirmation of the minutes of the 19 th meeting of the Finance Committee held on 14.6.2017.	Minutes of the last meeting may be discussed and decided subject to their compliance with Government of India rules, regulations, etc.
20.2	Action Taken Report on the decisions of the 19 th meeting of the Finance Committee held on 14.4.2017.	May be considered.
20.3	Status of Audit Paras as directed by the MHRD for reporting vide letter F. No. 9-2/2014-IFD dated 23.3.2017.	May take immediate steps to settle the pending audit paras.
20.4	Progress of expenditure as on 30.9.2017.	May be discussed.
20.5	Letter received from UGC directing the University to follow GFR 2017.	May be adopted.
20.6	Letters received from the UGC regarding approval of budget Estimates for the 2017-18 under Recurring & Salary Head and Grants-in-aid released for Salary and Recurring Components for the year 2017-18.	
20.7	Office Order regarding signing of Cheques for the purchases through GeM & other than GeM and declaring DDO for making purchases through GeM.	May be discussed.
20.8	Creation of posts in the Department of Animal Sciences and Plant Sciences.	Must be with prior approval of UGC.
20.9	Proposal received from Controller of Examination regarding Fee to be charged for Diploma Courses.	
20.10	Proposal received from CoE regarding Fee to be charged from each student for the membership of CUHP.	Must be in accordance with UGC guidelines.
20.11	Proposal received from CoE regarding remuneration for the staff to be appointed for the Conduct of Practical Examinations.	
20.12	Audited Annual Accounts together with Audit Report for the FY 2016-17.	Annual Accounts may be submitted to the Ministry within the prescribed time limit.

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3. Further, the University, while considering the agenda items must strictly follow the instructions issued by MHRD vide letter No. 61-19/2015-Desk U dated 3.3.2016. Rules and Regulations of Govt. of India relating to administration and financial matters and amendments/modifications issued thereunder from time to time especially those relating to the GFRs, DFPRs and the Guidelines/Instructions issued by Department of Expenditure, CVC, etc. may also be strictly followed. It is the sole responsibility of the University and its concerned officials to ensure strict compliance to the above mentioned extant rules, instructions and guidelines issued by the Govt.

4. This issues with the approval of Joint Secretary(CU&L), MHRD.

(C.I) _____
Under Secretary to the Government of India

Copy to Prof. Kuldeep Chand Agnihotri, Vice Chancellor of Central University of Himachal Pradesh.



CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Annexure-3

SL No- 21 (T)

218

F.No.9-2/2014-IFD
Government of India
Ministry of Human Resource Development
Department of Higher Education
(Integrate Finance Division)

New Delhi dated, 28th December, 2017

To,

Finance Officer (Additional Charge)
Central University of Himachal Pradesh
Dharamshala, Kangra
Himachal Pradesh – 176215,

Subject: 20th Meeting of the Finance Committee of Central University of Himachal Pradesh scheduled to be held on 29th December, 2017, at 11.00 A. M at Dharamsala, Kangra.

Sir,

Please refer to your letter No. 5-3/(20th)/CUHP/2010/995-1006 dated 13th December, 2017 on the subject mention above.

2. The following comments are made on the agenda items:

Item No	Agenda	Comments
20.1	Confirmation of the Minutes of the 19 th Meeting of the Finance Committee held on 14.06.2017.	Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India Instructions and guidelines including those issued by the Central Vigilance Commission; the minutes may be confirmed. Further, comments on the Agenda Items for the 18 th Meeting of the Finance Committee of the Central University of Himachal Pradesh, held on 27 th March, 2017, were forwarded with the approval of JS&FA, MHRD vide letter No. 9-2/2014-IFD dated 23 rd March, 2017, [through E-mail dated 23 rd March, 2017, at hansrajsharma1955@gmail.com .] However, these comments were not taken on record and no mention to this effect was made in the minutes of the 19 th F C meeting, while confirming the minutes of the 18 th F C meeting. This is unacceptable and may be explained by the University.
20.2	Action Taken Report on the decision of the 19 th meeting of the Finance Committee held on 14.04.2017.	As above.
20.3	To place before the Finance Committee the status of Audit Paras as directed by the MHRD for reporting vide letter F.No. 9-2/2014-IFD dated 23 rd March, 2017.	The "Pending Audit Paras" may be discussed in the F C meeting and a concerted effort may be made to settle them, at the earliest.

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REPORTING AND RATIFICATION		
20.4	To place before the Finance Committee the progress of expenditure as on 30.09.2017	May be noted after discussion in the F C meeting.
20.5	To place before the Finance Committee a letter received from UGC directing the University to follow GFR 2017.	May be noted.
20.6	To place before the Finance Committee letters received from the UGC regarding approval of Budget Estimates for the year 2017-18 under recurring & Salary Head and grants-in-aid released for salary and Recurring Components for the year 2017-18.	May be noted.
20.7	To place before the Finance Committee Office Order regarding signing of Cheques for the purchases through GeM & other than GeM and declaring DDO for making purchases through GeM.	May be noted, if as per rules.
ITEMS FOR CONSIDERATION AND APPROVAL		
20.8	To place before the Finance Committee the creation of posts in the Department of Animal Sciences and plant Sciences.	A self contained detailed proposal may be forwarded to UGC for obtaining their specific approval for creation of posts.
20.9	To place before the Finance Committee the proposal received from Controller of Examination regarding fee to be charged for Diploma Courses.	May be discussed in the F C meeting. Prima-faice, the fee structure proposed appears to be on the lower side and needs to be reviewed/increased.
20.10	To place before the Finance Committee the proposal received from Controller of Examination regarding Fee to be charged from each student for the membership of Central University of Himachal Pradesh Co-operative society.	The Agenda Item should be withdrawn. Such proposals should not be considered by Finance Committee.
20.11	To place before the Finance Committee the proposal received from Controller of Examination regarding remuneration for the staff to be appointed for the conduct of Practical Examination.	May be recommended after discussions in the F C meeting.
20.12	To place before the Finance Committee the Audited Annual Accounts together with Audit Report for the Financial Year 2016-17 (A hard bound copy to be placed separately at the time of the meeting).	Since the SAR has <u>not</u> been made available, we are unable to offer any comment in the matter.

4. This has the approval of JS&FA.

Yours faithfully,

(Kiran Arora)

Under Secretary to the Government of India